

ACI Board Meeting

Conference Call

10/24/13

Attending

Phil Bloom, Regina Knauer, Micah Holmes, Rachel Bradley, Kay Ellerhoff, Randy Zellers, Chuck Schlueter, Rachel Piacenza, Judy Stokes Weber, Don King, Tom Cadden, Scott Ball, Jane Gustaveson, Kim Nix and Jamey Emmert was excused.

Approval of the Minutes

Scott Ball made a motion to approve the minutes from the 07/15/13 meeting. Tom Cadden seconded the motion. The motion passed unanimously.

Phil Bloom made a motion to approve the minutes from the 09/05/13 meeting. Randy Zellers seconded the motion. The motion passed unanimously.

Conference Wrap Up

Robin Cahoon

Robin will close out the bank account from the 2013 conference by the end of the month and send a check for the remaining funds to Judy Stokes Weber. (Robin sent check for \$2,241.30 to Judy via FedEx on 11/12/13.) There remains one registration fee payment outstanding that Robin will forward to Judy if it shows up.

Treasurers Report

Chuck Schlueter and Judy Stokes Weber

The checking account balance and current dues statement were sent to the Board prior to the meeting by Judy Stokes Weber. Judy said that the association is doing ok with dues, but that it needs to look at ways to address delinquent members/states.

There was a robust discussion about the CD, which matures on 11/25/13. The old interest rate was 3.455% and the new interest rate – at the same bank in West Virginia – is 1% for 55 months or .5% for 25 months. The group talked about dividing the CD in two and placing some in a long term and some in a short term CD at that same bank. Judy said that she has looked around and banks that are offered higher rates, but nothing comparable to what ACI had secured in the past.

The Board directed Judy to close the CD account and have the funds mailed to her in New Hampshire. Judy will establish a new account for ACI to hold the funds until the Board makes a decision on what to do next. Judy will draft a letter for Don King to sign that will authorize her to conduct business on the current account.

Micah made a motion to authorize Judy to spend up to \$500 for professional tax and financial advice for ACI. Robin seconded the motion. The motion passed unanimously.

A decision on how to manage these CD funds will be made at a future meeting, after ACI's accounts are moved to New Hampshire and Judy has researched the options available.

Awards Committee Report

Kim Nix

The goal this year is to announce the awards process earlier than last year. Aaron Meir in Nevada is helping organize the awards category documents. Each category will have its own PDF that will contain description, score sheet and statement of purpose. It is hoped that this will cut down on people sending in the wrong score sheets and simplify things for entries.

Category chairs being accepted. People should contact Kim Nix at Kim.Nix@dcnr.alabama.gov if they'd like to serve in this capacity.

2014 Conference Report

Jane Gustaveson

The 2014 conference will be held at Lied Lodge in Nebraska City (<http://www.liedlodge.org/>). It is about 60 minutes away from the Omaha and Lincoln airports. The conference will take place the week of July 7, 2013.

Future Conferences

Don King

Don spoke with Cindy Delaney a while back and she expressed an interest in providing hosting services for future ACI conferences. Several people on the call mentioned that they've worked with Cindy and she received rave reviews across the board. Cindy is based out of Vermont. Don will pursue this topic more and this topic can be discussed during a future meeting.

Balance Wheel Report

Randy Zellers

Two monthly issues of the Balance Wheel have been published so far, and the October issue should be out in the next week. We're maintaining a 27 to 28 percent open rate across 479 subscribers. Because each issue is smaller, it looks as though the topics covered are being looked at more than in the quarterly format. It's also allowing a little more viewership of the website, as the "Latest News" is updated monthly now. If anyone has any ACI Business or suggestions they would like to see in the Balance Wheel, please contact Randy Zellers at randy.zellers@att.net.

Webmaster Report

Jeff Eschler was unable to participate in the conference call.

Miscellaneous Business

Robin Cahoon sent out an updated version of the letterhead prior to the conference call. During the call she made the needed/requested changes and will send out the new letterhead with the meeting notes.

Kay Ellerhoff informed the Board that Chris Madsen resigned at the long-time editor of Wyoming Wildlife magazine.

Judy Stokes Weber asked that the different level of membership be a topic of discussion during a future meeting. Scott Ball said that he has a draft version of a brochure that addresses that topic somewhat.

Tom Cadden told the group that he would like to hold the 2015 conference in Flag Staff and that he is looking at July 13 – 17, 2015.

Kim Nix brought to the Boards attention a clause in the Policy and Procedures that provides for the Awards Committee chairperson to have their conference registration fee waived. The Board felt comfortable keeping that practice and directed Kim to work with future conference coordinators to make it happen.

Next Meeting

A date for the next meeting was not set during the conference call.

Meeting Adjourned