

ACI Board Meeting – Conference Call

08/08/13

Attendance:

Regina Knauer, Amanda Stroud, Judith Hosafros, Don King, Robin Cahoon, Micah Holmes, Kay Ellerhoff, Mark Martinez, Randy Zellers, Tom Cadden, Scott Ball, Richard Bradley, Phil Bloom, Rachel Piacenza and Laura MacLean.

Approval of the Minutes:

Minutes from the 07/15/13 board meeting are not ready to be approved yet. Robin will send them out before the next meeting.

Treasurer Job Description Discussion:

Micah Holmes led the discussion on what the ACI Board needs to do to replace Chuck Schlueter as the treasurer. He outlines three main points

- A. decide on the description
- B. decide on the timeline to announce the position
 - a. Micah Holmes and Don King will finalize the draft position description.
 - b. The final description will be sent to the Jeff Eschler (ACI's web designer) to be posted by 08/12/13.
 - c. The job will remain open until 08/26/13.
 - d. Depending on the number of applicants, a selection/interview committee will be created by Don King to select the new treasurer.
 - e. The preferred/selected applicant will be discussed at the next ACI Board meeting.
 - f. The successful applicant will be appointed by Don King and there will be a formal membership vote at the next annual conference (Nebraska 2014).
- C. decide to pay for room and board up to \$1500 for treasurer to attend annual conference
- D. decide whether or not to make the position paid

Motion: Micah Holmes made the following motion . . . The treasurer's travel and accommodations shall be reimbursed for attendance at the annual conference up to \$1,500. A stipend in the amount \$1,000 will be paid each year that the membership count meets or exceeds 50 on June 30. In the first year of the Treasurer's term a \$500 stipend may be provided to the Treasurer to cover transition costs.

2nd: Robin Cahoon

Discussion: Scott Ball suggested that the motion define what types of memberships are intended to be tied to the monetary bonus. The group agreed that the qualifying memberships should include agency and sponsor memberships.

Amended Motion: Micah Holmes made the following amended motion . . . The treasurer's travel and accommodations shall be reimbursed for attendance at the annual conference up to \$1,500. A stipend in the amount \$1,000 will be paid each year that total member agencies and sponsor agencies meet or exceed 50 members on June 30. In the first year of the Treasurer's term a \$500 stipend may be provided to the Treasurer to cover transition costs.

2nd: Robin Cahoon

Vote: The motion passed unanimously.

Futures Report/Update:

Kay Ellerhoff informed the group that New Hampshire has volunteered to host the 2018 ACI annual conference. At this plan future conference states are Nebraska, 2014; Arizona, 2015; Missouri, 2016; TBD, 2017; and New Hampshire, 2018.

Next Conference Call:

The next ACI Board meeting conference call was set for 2:00 p.m. (Central Time) on 09/05/13. Don will prepare and distribute an agenda. The dial-in number for the call is 1-877-820-7831 (toll-free) and the participant code is 413778.