

MINUTES

Association for Conservation Information Board Meeting

Conference Call ● May 8, 2018 ● 11:00 a.m. – 12:00 p.m. CDT

ITEM NO. 1: Meeting Called to Order.

ITEM NO. 2: Roll Call.

- Kim Nix (AL, President)
- Lance Cherry (NM, Secretary)
- Scott Ball (FL, Communications)
- Dan Dennison (HI, Board)
- Sara DiRienzo (WY, Board, Scholarships)
- Kay Ellerhoff (MT, Futures)
- Mandy Futey (NJ, Board)
- Micah Homes (OK, Past President, Ways & Means)
- Andrea Jones (MT, Board)
- Blake Podhajsky (OK, Board, Awards)

Unable to Attend:

- Judy Stokes Weber (NH, Treasurer)
- Jenifer Wisniewski (GA, Vice President & Auction)
- Heather Feeler (MO, Conference Chair)
- Bonnie Holding (ME, Board, Scholarships)
- Jeff Kurrus (NE, Board)
- Alix Pedraza (SC, Board)

ITEM NO. 3: Approval of Minutes.

MOTION: Andrea Jones, MT moved to approve the January 9, 2018 Board Meeting Minutes. Dan Dennison, HI seconded the motion.

VOTE: Voice vote taken. All present voted in the Affirmative. **Motion carried unanimously.**

ITEM NO. 4: Opening Remarks.

Presented by Kim Nix, President

With nothing to report, Kim Nix moved directly to Item No. 5.

ITEM NO. 5: Communications Report.

Presented by Scott Ball, Membership Communications Chair

Membership

- Nothing new to report.

Communications

- Next issue of The Balance Wheel to go out May 15 to 503 subscribers. Net loss of about 20 subscribers, mostly due to departures from agencies.
- Busy time on Facebook, with 16 posts since March 9 (of May 4). Topics included contest promotion, judge recruitment, conference and scholarship promotion and job announcements, among others. Currently 486 likes (+8 from last report).
- Updating website with conference information from Heather Feeler as it develops.

ITEM NO. 6: Treasurer's Report.

Presented by Kim Nix, President on behalf of Judy Stokes Weber, Treasurer

We have a strong financial position as we move toward the end of the fiscal year in June. I have located a CPA who will review and report out on our books for the last two years and I will be able to bring those reviews to the board meeting in July. Checking account activity since 2.28.18 report is as follows:

MAR					
Deposit	3.2.18	CA Dues	\$200.00	\$86,377.04	x
	10174	3.19.18 JS Weber VT registration	\$125.00	\$86,252.04	x
	10175	3.19.18 JS Weber WY Inc Annual RPT	\$27.00	\$86,225.04	xbalanced
APR					
Deposit	4.2.18	NSSF dues(paid ahead a yea	\$200.00	\$86,425.04	
PP transfer	4.2.18	CA membership	\$195.30	\$86,620.34	duplicate?
	10178	4.5.18 Scott C Ball	\$1,250.00	\$85,370.34	
	10179	4.5.18 Scott C Ball reimbursement			
		domain name registration	\$194.95	\$85,175.39	
	10176	4.23.18 Community Bank -open acct	\$100.00	\$85,075.39	

TASKS AHEAD:

- In process of moving account from NH to Vermont and obtaining new checks. Will take care in the timing of this to ensure continuity of business.
- Plan to send out invoices at the end of June. Blake as soon as you are confident of the numbers, I would appreciate final numbers of AWARDS BY STATE quickly as there are a couple of states who must pay these expenses, or at least strongly prefer to pay them BEFORE June 30 and will be calling.
- Ahead of invoicing there will be work to do on the website to change my contact info to:
 Judy Stokes Weber
 1085 Lake Road
 Panton, VT 05491
 Email – judystokesweber@gmail.com
 Phone – 603-786-2577 (mobile)
- Also new W-9's will be emailed to bill payer contact in each state to ensure smooth billing and payment processes. I have already notified the IRS of the change in place of business and established ACI as doing business in VT with the Secretary of State.

- PayPal account will need to be amended with new bank and contact info, once I successfully navigate their tough policies and practices.
- Once that is done, code (available from PayPal) will need to change on website to facilitate proper transfer of funds when the website is used to pay invoices or to join ACI initially.
- These are steps Chuck Schlueter and I worked through with Jeff when he was webmaster as we transitioned from one treasurer to another.
- Regular activity / tasks by month attached as a point of information. Help me catch any I have missed.

ITEM NO. 7: 2018 ACI Annual Conference (Missouri).

Presented by Heather Feeler, 2018 Conference Chair

Nothing to report at this time.

ITEM NO. 8: Awards Report.

Presented by Blake Podhajsky, Awards Chair

Judging of the 2017 ACI Awards is underway. Judges will wrap up their scoring by June 8, 2018 and the awards will be presented at the 2018 ACI Annual Conference. This year we had 458 entries, setting a new record. Last year we had 412 entries. At this time we could still use two more judges to help with the Graphics – Layout and Regulations categories. There are 17 entries in Graphics – Layout and 19 entries in Regulations. The board is encouraged to assist in finding two more qualified judges. Interested individuals should be directed to contact Blake Podhajsky by email at blake.podhajsky@odwc.ok.gov.

The chair is requesting board members begin considering ways to streamline the process and make the contest less reliant on a single individual. Ideas and discussions will occur at the next board meeting and at the Awards Committee Meeting in Springfield.

ITEM NO. 9: Auction Report.

Presented by Jenifer Wisniewski, Auction Chair

Nothing to report at this time.

ITEM NO. 10: Futures Conference Report.

Presented by Kay Ellerhoff, Future Conference Hosts Chair

The following states are slated to host future ACI Annual Conferences: 2018 Missouri, 2019 Georgia/South Carolina, 2020 New Mexico, 2021 New Jersey, 2022 Open, 2023 Open, 2024 Michigan. Washington continues to express interest in hosting and will remain on the futures list. California has travel ban but will be applying for the ACI Travel Scholarship.

ITEM NO. 11: Scholarship Report.

Presented by Sara DiRienzo, Scholarship Co-Chair

ACI has 15 scholarships available for the 2018 conference in Springfield, Mo., July 29 – Aug. 2; five of those are reserved for first-time attendees. The scholarship covers the registration fee and four nights' lodging. Currently we have 17 applicants. The deadline to apply is 5 p.m. (PDT) on May 25, 2018.

ITEM NO. 12: Lifetime Member Scholarship.

Presented by Kim Nix, President

This year Steve “Wildman” Wilson applied and will be awarded the Lifetime Member Scholarship.

ITEM NO. 13: Ways and Means Report.

Presented by Micah Holmes, Board Member and Ways and Means Chair

Nothing to report at this time.

ITEM NO. 14: New Business.

The next board meeting is scheduled for Sunday, July 29, 2018 at 3 p.m. to 5 p.m. CST.

The business meeting is scheduled for Wednesday, Aug. 1, 2018 at 9 a.m. to CST.

ITEM NO. 15: Adjournment.

With no further business on the agenda, the meeting was adjourned at 10:27 a.m. MST.



Submitted by Lance Cherry, Secretary